

Utility Commission
October 8, 2024
DELMAR TOWN HALL & VIA TELECONFERENCE

The regular scheduled meeting of the Delmar Utility Commission was called to order by Commissioner Cory Shaffer. This meeting is available to the public, in person with limited seating and via teleconference. The phone number and access code has been provided to all the members as well as the public. In attendance was Commissioner Ronald Nembhard, Council Member Todd Lanier, and Commission Members Lori Dewald and Phillip Moore. Key Personnel: Town Mgr. Jeff Fleetwood, and Clerk of Council, Vondell Spencer. Guests: Mayor Thomas A. Bauer, and Daniel Webster.

Commissioner Shaffer called the meeting to order. A quorum was established with five members present.

Approval of Minutes

A motion was made, seconded (Lanier/Nembhard) and carried to approve the September 3, 2024 meeting minutes with corrections to the first and second paragraphs on page 2. Commissioner Shaffer took a vote and the motion was passed with 5 Ayes.

Unfinished Business –

None.

New Business–

Commissioner Shaffer proposed a requirement for requesting applicants and applicant representatives to be heard by the Utility Commission in person. He mentioned town hall is fully ADA compliant if needed.

Commissioner Shaffer called for a motion for all requesting applicants and applicant representatives to be heard in person by the Utility Commission. A motion was made/seconded (Dewald/Nembhard) and carried by a vote of 5 Ayes.

Town Manager’s Report –

Town Mgr. Fleetwood reported: 1.) The Delaware Municipal Election was yesterday. The incumbent, Mayor Bauer ran unopposed. At the November 4th meeting Mayor Bauer will be sworn in for another two-year term. Council Members Odell Jones, Jr. and Todd Lanier ran for re-election and they were successful. They will also be sworn in on November 4th. Town Mgr. Fleetwood provided the vote count for the commission and provided the meeting agenda for the Mayor and Council November 4th meeting. Town Mgr. Fleetwood publicly thanked Office

Manager, Kimberly Layton, Clerk of Council, Vondell Spencer, Board of Election Supervisors, and Delmar Public Library Director, Jessica Webb for their help with the election. 2.) There is paving taking place on the Delmar, MD side. South Maryland Ave. is complete. The west East St. segment of the road has been repaved. The issue with that segment is there is no water runoff. The asphalt is now laid a different way and a swale will be installed. The Delmar, Maryland side will be finished this week. 3.) Two streets are being paved on the Delmar, DE side. 4.) The new luminated board is installed outside of town hall. It is not complete; the sides and top were installed on the board today. The lettering for the brick on the sign will be completed as soon as lettering becomes available. 5.) Town staff is meeting tomorrow with Hopkins Construction for a pre-con meeting regarding Sixth St. The work will start next week replacing a 12-inch pipe that runs from Sixth St. to Seventh St. that will close those streets for a week to ten days. 6.) Tomorrow, State St. Park and West Tot Lot is scheduled to get shade sails installed for the kiddie playgrounds. 7.) The town is live on govdeals.com for auctioning of surplus equipment, vehicles from PD, and pumps from the WWTP. 8.) Town Mgr. Fleetwood invited everyone from the Utility Commission to the Delmar Fire Department November 19th at noon for the Employee Holiday Luncheon that is being catered by Your Turn to Cook out of Laurel, DE. 9.) Today at 2:00 p.m. the Delmar Nursing Home held an open house that was well catered. The Delmar Nursing Home has 3 check valves. Two of the valves are not in good condition and are getting repaired; backflows preventers are getting installed as well. 10.) PW employee, Robert (BJ) Langley is enrolled to be the next licensed water operator class. 11.) PW employee, Trey Hopkins will be enrolled for the four-weekend course at Wor-Wic to renew his CDL's.

Commission Comments –

Commission Member Dewald, and Commissioners Nembhard and Shaffer had no comment.

1. Commission Member Moore commented he had seen Public Works out a lot and he has worked with them in the past month. He thanked Public Works.
2. Council Member Lanier commented he is glad to be working with the Utility Commission for another four years.

Public Comments –

None.

Adjournment –

A motion was made, seconded (Dewald/Nembhard) and carried to adjourn. The motion passed with 5 Ayes.

Submitted by:

Vondell Spencer
Clerk of Council