

**Utility Commission
January 3, 2022
VIA TELECONFERENCE**

The regular scheduled meeting of the Delmar Utility Commission was called to order by Madam Chair Pase. This meeting is via teleconference. The phone number and access code for accessibility to the meeting for the general public is posted on the meeting agenda. In attendance were Commissioner Unsell, Commission Member Dewald, Council Member Smith, Town Manager Bynum- King and Clerk of Council Vondell Spencer.

Madam Chair Pase took a roll call for attendance to establish a quorum and three were present. She welcomed everyone to the meeting and said she hoped everyone had a safe and healthy new year and Christmas.

Commissioner Unsell joined the meeting after the roll call before the approval of minutes.

Approval of Minutes

A motion was made, seconded (Dewald/Unsell) and carried to approve the December 6, 2021 minutes as amended with corrections to page two the word adamant, same sentence the word Town's. Madam Chair Pase took a roll call vote and the motion was passed 4 Ayes.

Unfinished Business –

Town Mgr. Bynum-King said TK Construction and Mr. Mehta's outstanding invoice is still unresolved. Mr. Mehta turned the matter over to his liability insurance carrier. She further said she has no further updates.

New Business –

Town Mgr. Bynum-King asked the Commission to table the Prebenda's request for the reimbursement matter until the February meeting to allow her an opportunity to present her request to the Commission. She said she would also like to have a written report from the Public Works Foreman to include in the mail packet for the Commission members to review. The Public Works Foreman responded to the backup issue on 4 W. Jewell Street therefore, he would be able to best describe exactly what measures the Town took during the assessment of the situation.

A motion was made, seconded (Pase/Unsell) to table the reimbursement request from the Prebenda's until the February 7, 2022 meeting. Madam Chair Pase took a roll call vote and the motion was passed 4 Ayes.

Town Manager Report –

Town Mgr. Bynum-King reported she received a report from our superintendent of the WTP stating the lab numbers are coming in on target consistently with our permit for at least the first twenty days of December. The repairs and painting in the WTP Soda Ash Room interior walls were completed. The WTP is getting ready to have the copper pipe moved to the exterior wall on the interior of the building. The copper pipe is currently located over top of the control room. She added it is necessary to relocate the pipe to prevent electrical damage to the control center if there is a significant leak.

She further noted according to the WWTP superintendent there were no issues at this point at the plant in spite of all the rain and snow. I will get an update on our daily flow numbers once things thaw out.

Council Comments –

Madam Chair Pase encouraged everyone to stay safe and remember the masks are very important.

Commission Member Dewald wished everybody a Happy New Year.

Commissioner Unsell apologized for being a minute or two late. He wished everybody a Happy New Year.

Council Member Smith added that he hoped everybody has a safe and Happy New Year.

Adjournment

A motion was made, second (Dewald/Unsell) and carried to adjourn. By roll call, the motion passed with 4 Ayes.

Clerk of Council

Vondell Spencer